

STARKVILLE FIRST UNITED METHODIST CHURCH
DIRECTOR OF YOUTH MINISTRY

MINISTRY SUMMARY

This is a full-time position responsible for the youth ministry of Starkville First United Methodist Church. This individual will work with the pastors, staff, members, and the community at-large to advance the work of Christ through the mission of the church.

This is an active and engaged congregation that is community-minded, mission-oriented, and firmly established in the United Methodist tradition. The City of Starkville is a vibrant community with strong ties to Mississippi State University.

This position is a vital component of the ministry team. This individual will work with families to lead the youth of our church into a life of faith and a personal relationship with Christ through spiritual formation, service, fellowship, and support. This person must be able to work within a ministry team and play an essential role in the coordination, planning, and activities of the youth program (7th Grade through high school graduation) and the overall church.

RESPONSIBILITIES AND DUTIES

- Plan, coordinate, promote, and implement an annual calendar of events for youth to include Sundays, Wednesday nights, and additional programming.
- Coordination and promotion of youth activities, via social media.
- Update bulletin and church website with information on the youth program.
- Develop curriculum and organize teachers for Sunday School classes.
- Lead spiritual formation retreats and mission opportunities for youth.
- Coordinate with children's minister regarding confirmation classes and transition.
- Coordinate with the church's scouting support and program.
- Recruit new families and youth to the church.
- Provide leadership and direction for youth program interns.
- Prepare and lead Wednesday night services.
- Assist, as needed, in traditional worship services and at the Connection service.
- Meet with families and participate in community events with youth.
- Meet with parents, as needed, to develop programming and events.
- Participate in administrative committee work as needed.
- Assist Church Administrator annually to prepare the youth programming budget.
- Assist as needed with college ministry events and programs.
- Coordinate with the Wesley college campus ministry, as needed.
- Other duties as assigned by the Senior Pastor.

ACCOUNTABILITY

- Report directly to the Senior Pastor.
- Routine office hours are Monday – Thursday from 8:30am – 4:30pm and Friday from 8:30am – noon. Occasional duties outside of routine office hours may be required.

- Provide information to the Finance Committee, Board of Trustees, and Staff-Parish Relations Committee as requested.
- Adhere to the Staff Policies and Procedures Manual of the Starkville First United Methodist Church.
- Must maintain a professional appearance and be courteous, at all times.
- Must successfully complete a background check to include a financial component.

QUALIFICATIONS

- Bachelor's Degree and experience in working with youth is preferred. However, extensive experience may compensate for the lack of a four-year degree.
- Proficient in basic office management software and computer skills such as Word and Excel.
- Proficient in social media application to include Remind, GroupMe, and other communication programs.
- Knowledgeable in policies and procedures related to an effective youth ministry.
- Written and verbal communication, interpersonal, and organizational skills.
- A strong sense of time management, and an ability to work independently.
- Knowledge and understanding of the United Methodist Church beliefs and seasons of the church.

BENEFITS

- Salary starts at \$30,000 but is also commensurate with education and experience.
- Defined contribution retirement plan (403b) with generous match.
- Paid vacation/sick leave is provided.

INFORMATION AND APPLICATION

- For questions, additional information, or to apply for this position, please contact Mike Tagert, Chairman of the Staff-Parish Relations Committee, at 662-769-6454 or mdtagert@gmail.com
- All applications should include a cover letter, resume, and three professional references.
- Applications will be received July 1st or until a candidate has been selected.